



SELF STUDY REPORT

Criterion 4 Infrastructure and Learning Resources

Metric 4.2.1

Institute has Library Committee. The purpose of the committee is to ensure that the library is well equipped with latest stock of books meeting the syllabus requirements as well as the current trends. Along with the textbooks and reference books, the committee recommends various journals and magazines for the student and staff development.

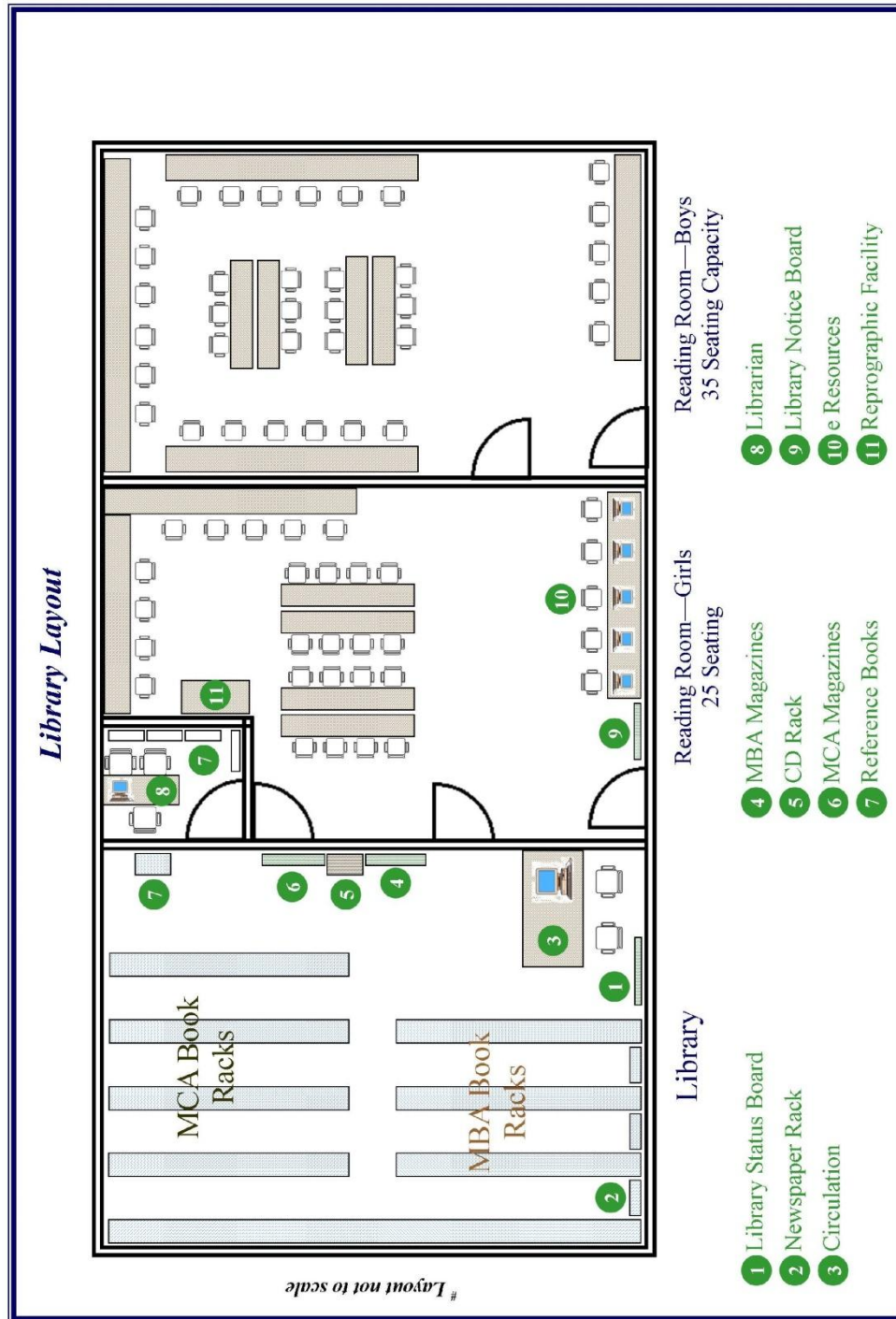
The library's Advisory Committee comprises of Director, Librarian, Faculty Members and Student members of each department. The Committee is very active and conducts regular meetings for smooth functioning of the library.

- ✦ Total area of the library (in Sq. Mts.) : **240 Sq. M.**
- ✦ Total seating capacity : **65**
- ✦ Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

1	Working Days	09:30 AM to 05:30 PM
2	Examination Days	09:30 AM to 10:00 PM
3	Vacation Days	09:30 AM to 05:30 PM



- ✦ Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)





◆ Online Public Access Catalogue (OPAC)

Institute has developed its own OPAC which helps to locate the materials available at library.

◆ Electronic Resource Management package for e-journals

Library has subscribed DELNET and has access to various resources for student and staff.

◆ Library Website

The institute's website www.viitindia.org, under the library menu, provides links to access e-journals, OER and e- books available open source.

◆ Library automation

Own library management software "VIIT-Library System" has been developed.

◆ Total number of computers for public access

5 Desktops

◆ Total numbers of printers for public access

1 Printer

◆ Internet band width/ speed

32 mbps

◆ Institutional Repository

Institute keeps record of library materials and college related information in servers. It contains Project Reports, Photographs, Prospectus, Journals and other information.

◆ Content management system for e-learning

Library has Computer Based Training (CBTs) for students to facilitate e-Learning.

◆ Participation in Resource sharing networks/consortia (like Inlib net)

Library resources are shared to and from the Vidya Pratishthan's Central Library, Vidya Pratishthan's College of Engineering's Library.



- ✱ Average number of walk-ins
15 to 30 per day
- ✱ Average number of books issued/returned
30 to 40 per day
- ✱ Ratio of library books to students enrolled
Books: Students = 73:1
- ✱ Average number of books added during last three years
200-300 books per year.
- ✱ Average number of login to OPAC
15 per day
- ✱ Average number of login to e-resources
5 per day
- ✱ Average number of e-resources downloaded/printed
10 per day
- ✱ Number of information literacy trainings organized
1
- ✱ Details of “weeding out” of books and other materials

Out dated, mutilated books and other materials are scrapped.

Institute's library staff is always enthusiastic and helps the users for searching databases.

Institute's library staff is very enthusiastic and supports learning and research of staff and students. Information about current titles, new publications, latest journals, e-resources is made available from time to time to the faculty members. Newspaper cuttings pertaining to current



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trends in various topics such as economics, finance, marketing, IT etc. are circulated on regular basis among the faculty members to update their knowledge. Staff also assists students in finding books of their choice.





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